

**BOARD OF EDUCATION
HOWELL TOWNSHIP, NEW JERSEY**

M E M O R A N D U M

TO: Members of the Finance Committee
(Albert Miller - Chairperson, MaryRose Malley and Jennifer Okerson
Citizen Members: Matthew Clarke, Samantha Miller and Jeff Smith)

FROM: Ronald Sanasac
Assistant Superintendent for Business Administration/Board Secretary

DATE: January 16, 2020

RE: **FINANCE COMMITTEE MEETING**

The Finance Committee of the Howell Township Board of Education will be meeting on Thursday, January 23, 2020 at 7:00 p.m. Administration Building, Large Conference Room, 200 Squankum-Yellowbrook Road, Howell, New Jersey.

AGENDA:

1. Welcome and Introductions
2. Committee Goals and Calendar
3. 2018-2019 Audit
4. Budget and Committee Process
 - Budget Calendar
 - Parameters
5. Insurance Update
6. Transfers
7. Facilities Update
8. Any other items that may arise.

**PLEASE NOTE A QUORUM OF THE BOARD MAY BE PRESENT.
FORMAL ACTION WILL NOT BE TAKEN.**



RONALD SANASAC

RS/tg

c: Members of the Board of Education, Administrators
Asbury Park Press, News Transcript, Tri-Town News, Star Ledger
District Wide Email
POSTED: Administration Building, All Schools and District Website